

## **Tips on Giving Comments during a Public Hearing**

- ✦ Please arrive 30-60 minutes early if you are going to speak. Folks are signed up to speak in order of arrival. The earlier you arrive the earlier you'll speak.
- ✦ Be prepared to be at the hearing for at least two hours. The length of the hearing depends on how many folks sign up to speak. At two minutes per person it takes an hour for 30 people to speak.
- ✦ Bring a written copy of your comments to leave with the hearing officers.
- ✦ Keep your comments short and to the point. Most hearings only allow two minutes for each person to speak.
- ✦ Be sure to state your name, where you live, and why you felt compelled to speak.
- ✦ Keep your comments focused and address only what decision-makers are considering.